



Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned permanent vacancies:

**1. Assistant Manager: Legal Services (X1)**

**Basic Salary: R353 813, 04 p.a (excluding benefits) – Task Grade 13**

**Centre: Main Office, Jane-Furse**

**Requirements:** Grade 12 plus LLB Degree or equivalent relevant qualification. 3 years' experience in the municipality sector which 1 year is at supervisory level.

**KPA's:** Implementation of legal services strategies and policies. Provide legal advice to the Municipality. Provide litigation services to the Municipality. Provide administrative support to the legal services Unit. Provide contract management services to the Municipality.

**2. Assistant Manager: IDP (X1)**

**Basic Salary: R353 813, 04 p.a (excluding benefits) – Task Grade 13**

**Centre: Main Office, Jane-Furse**

**Requirements:** Grade 12 plus National Diploma in Development Studies or equivalent relevant qualification. 3 years' relevant experience.

**KPA's:** Monitor the process of IDP. Monitor IDP progress, reporting and stakeholder relations. Ensures participatory democracy through IDP Campaigns. Supervision of personnel.

**3. Technician: Roads & Stormwater (X1)**

**Basic Salary: R280 116,31 p.a (excluding benefits)-Task Grade 11**

**Centre: Main Office, Jane-Furse**

**Requirements:** Grade 12 plus National Diploma in Civil Engineering or equivalent relevant qualification. 2 years' relevant experience.



**KPA's:** Ensure work carried out in accordance with required technical engineering specifications and standards. Undertake roads and storm water operations. Compile reports and action roads and storm water findings. Electricity administration. Housing administration. Supervision of personnel.

#### 4. EPWP Coordinators (X2)

**Basic Salary: R248 281, 85 p.a (excluding benefits)-Task Grade 10**

**Centre: Main Office, Jane-Furse**

**Requirements:** Grade 12 plus Diploma in Project Administration or equivalent relevant qualification. 3 years' relevant experience. Code EB driving license.

**KPA's:** Ensure the Section is positioned to facilitate seamless delivery of infrastructure related projects and programmes to communities in accordance with the Integrated Development Plan and National Policy on the development of the nation. Ensure administrative sequences dictating reporting requirements, approval procedures and maintenance of records are complied with. Attending to the set-up and implementation of Regional Forums to serve as avenue to facilitate functional information and receive comment. Ensure information, advice or opinions on relevant matters is made available and/ or communicated through the various mediums and accurately interpreted through the provision of adequate and clear explanation.

#### 5. Examiner: VTS (X1)

**Basic Salary: R215 911, 90 p.a (excluding benefits)-Task Grade 09**

**Centre: Nebo DLTC**

**Requirements:** Grade 12 plus Diploma in Motor Vehicle or equivalent. Code EC Driver's License. 2 years' relevant experience. Code EB driving license.

**KPA's:** Ensure road safety is maintained, through accurate and assessment, certification of vehicles satisfying the minimum prescribed





requirements. Ensure good working condition and customer queries are handled efficiently. Maintain good relations and maintain staff moral within the division.

**To apply for the above post:**

The application must include Application Form (for officials below senior managers), obtainable from the Municipal website ([www.makhuduthamaga.gov.za](http://www.makhuduthamaga.gov.za)) and a detailed Curriculum Vitae, Certified copies of Identity Document, drivers' license, any other required certificate(s) and the highest required qualification. Failure to comply with the above request will result in your application being disqualified. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report. Certified documents must not be older than 6 months.

E-mailed and faxed applications will not be considered.

**Enquiries:**

**HR - Letshedi GR** (013) 265 8658 & **Moraila E** (013) 265 8617

**Switchboard:** (013) 265 8600

**Applications should be directed to the below address.**

**Please forward application to:** The Municipal Manager,  
Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085  
**OR**

Hand- deliver to: Stand No 1, Groblersdal Road, Jane Furse, 1085  
@Municipal Reception.

Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

**NB: By submitting your application, you are consenting that personal information submitted as part of your application may be used for the purposes of recruitment and selection and related processes.**





# MAKHUDUTHAMAGA

## LOCAL MUNICIPALITY

**PHYSICAL ADDRESS**  
01 Groblersdal Road  
Jane Furse  
1085

**POSTAL ADDRESS**  
Private Bag X434  
Jane Furse  
1085

*Mmogo re šomela diphetogo!*

**DEPARTMENT:**  
CORPORATE SERVICES

**Closing Date: 08 September 2024**

Applications received after the closing date will not be considered, and if you don't hear from the municipality within 90 days then regard your application as being unsuccessful.

Makhuduthamaga Local Municipality is an equal opportunity, Affirmative Action employer and subscribe to principles of Employment Equity.

Approved <input checked="" type="checkbox"/>	Not Approved <input type="checkbox"/>	Approved as amended <input type="checkbox"/>
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Mogamed RM  
Municipal Manager

21/08/2024  
Date

Office of the Municipal  
Manager

MAKHUDUTHAMAGA LOCAL MUNICIPALITY  
OFFICE OF THE MUNICIPAL MANAGER

DATE: 21/08/2024

SIGN: